**Call for for Recorded Virtual Presentation Guidelines**

Thank you for your interest in participating in the 3rd MICoLLS 2023 through a recorded virtual presentation. To ensure a smooth and engaging experience for all attendees, we have outlined guidelines for creating and submitting your virtual presentation. Please follow these instructions carefully to make the conference a success.

**Presentation Format:**

1. Recording Format:

- Your presentation should be pre-recorded in a video format (e.g., MP4, MOV).

- Ensure the video quality is clear and the audio is audible.

- The recommended duration for the presentation is 10-15 minutes, as specified in the conference program.

2. Slides:

- Create visually appealing slides to complement your presentation.

- Use a clear and legible font size and style.

- Limit the number of slides to ensure you can cover the material within the allotted time.

**Content Guidelines:**

1. Content Focus:
   1. Your presentation should align with the conference theme and your submitted abstract.
   2. Clearly state the purpose, objectives, methodology, results, and conclusions of your research.
2. Engagement:
3. Engage your audience by maintaining eye contact with the camera.
4. Speak clearly and at a moderate pace.
5. Use visual aids and graphics effectively to enhance understanding.

**Technical Requirements:**

1. Recording Environment:
   1. Choose a quiet location with minimal background noise.
   2. Ensure proper lighting to be clearly visible on camera.
   3. Use a good quality microphone for clear audio.
2. Recording Software:
3. You may use any video recording software of your choice (e.g., Zoom, OBS Studio, PowerPoint).
4. Make sure to record in a landscape orientation (16:9 aspect ratio).
5. File Submission:
6. Submit your presentation video through the conference submission platform by the specified deadline.
7. Name the video file as follows: [YourLastName\_ConferenceName\_PresentationTitle].

**Additional Notes:**

1. **Copyright and Permissions:** Ensure that you have the necessary permissions for any copyrighted material used in your presentation.
2. **Accessibility:** Ensure your presentation is accessible to a diverse audience by providing subtitles or transcripts if possible.

Thank you for your contribution to our international conference. We look forward to your recorded virtual presentation, which will undoubtedly enrich the conference experience. Should you have any questions or need further assistance, please email us at [micolls@unimal.ac.id](mailto:micolls@unimal.ac.id).